



10 College Street Caroline Springs VIC 3023

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### 14 February 2020

## **Prayer**

## A Prayer for Families

We bless your name, O Lord, for sending your own incarnate Son, to become part of a family, so that, as he lived its life, he would experience its worries and its joys. We ask you, Lord, to protect and watch over our family, so that in the strength of your grace its members may enjoy prosperity, possess the priceless gift of your peace, and, as the Church alive in the home, bear witness in this world to your glory. We ask this thought Christ our Lord. Amen.

## **Principal**

## Welcome

It is with great pride and excitement that I write this first newsletter article for 2020 and I am indeed both honored and privileged to again serve and lead such a wonderful school community. As we begin a new school year we are reminded that every year is a new beginning for all of our community. With each new beginning comes the opportunity to prosper and find success in all we do.

A very warm welcome back to all of our staff, students and families. The 2020 school year at Catholic Regional College Caroline Springs has begun with the usual burst of energy and enthusiasm. We particularly welcome those who are joining the College community for the first time. We have a total of 260 Year 7 students beginning their journey with us this year as well as 19 students joining us in Years 8, 9, and 10. We warmly welcome you all. Congratulations to the Year 7 students who have settled in extremely well. Everyone has worked hard to ensure that our new students have been welcomed and supported in their transitional period. I also extend a warm welcome to those families that are also joining our community for the first time. I hope that your time within the Catholic Regional College Caroline Springs community is both enriching and rewarding.

Enormous amounts of work go into preparing facilities such as classrooms, IT facilities, sporting facilities and the College grounds for the students during the annual Christmas holidays. I thank all staff involved in this important work as it contributes significantly to the educational environment for our students.

It is important that all students begin the year well in every context, such as wearing the uniform correctly at all times. It also means getting down to the core business of working hard in class and working with every teacher to produce the best set of results possible. I ask all students to challenge themselves to participate in the vast array of co-curricular activities available and to embrace and contribute to the numerous faith and social justice opportunities available at the College. May all members of the College community truly live and breathe our 'Live Fully Act Justly' motto.

#### **New Staff**

It is with great pleasure that I welcome the following staff into the CRCCS school community:



Kristen Calandra: English, RE



Siobhan Duffy: English & VCAL (Term 1)



**Tim Kemp:** Learning Support Officer



Maryann Krsteski: Finance Assistant



Natalie DeBono: Learning Support Officer and Assistant Daily Organiser



**Melissa Maffia:** First Aid and Administration Officer



Charlie Giordimaina: Grounds and Maintenance

We also welcome back Emmeka Reithofer from maternity leave.

Each new staff member brings a diverse range of knowledge, gifts and talents that they will share with our school community. We wish them all the best as they begin their own teaching journey at Catholic Regional College Caroline Springs.

## Supervision

Parents and students are advised that the College grounds are supervised each day from 8:20am to 3:40pm. Outside these hours there are sometimes special activities, training or other events. For these activities parents/carers will be notified. Parents need to be aware that students who arrive on the grounds prior to 8:20am or leave after 3:40pm are unsupervised. The Library however will be open and supervised from Monday to Thursday, 8:00am – 4:15pm and Friday, 8:00am – 3:40pm

## **Opening Mass**

On Friday 7 February we had the honour of having our CRC Federation canonical administrator and Parish Priest of Resurrection Parish Kings Park, Reverend Fr Gerard Keith celebrate our Opening College Mass.

I would like to thank Father Gerard for being the celebrant of the Mass and for inspiring the College community with his moving homily. I would also like to thank all the students who participated in the Mass so respectfully and reverently. Thank

you also to our Faith and Mission Leader Mr Paul Sammut and the College Ministry team and to all of the staff and students involved in the Mass. It was wonderful to see so many parents present at the Mass and I thank them for their attendance. It was certainly a great way to gather together as a community and celebrate the Eucharist, which is at the heart of the CRC Federation of schools. It is in the Eucharist that we find ourselves called, invited and challenged and the Eucharist makes visible the Christ we seek to know.

#### **Future Directions**

The College, as part of its vision and mission, aims to provide excellence in learning. This will be supported by ongoing development and upgrading of College buildings, grounds and facilities.

The College master plan is currently under re-development and will cover all aspects of the College including buildings, landscaping and Catholic imagery and iconography.

Some exciting news is that work will soon begin on the new Year 9 Learning Centre. This centre will be a great inclusion for our community and students will reap the rewards of this state of the art facility. This building will host nine homerooms, as well as two large collaborative learning spaces and numerous staff offices. The building and other new facilities recently opened at the College provide a rich and stimulating learning environment for all our students to flourish and reach their full potential. The Year 9 Learning Centre should be completed ready for the start of the 2021 school year.



Year 9 Learning Centre



Year 9 Learning Centre

## CRC Caroline Springs Parents & Friends Association

This year we are looking to further develop our Parents & Friends Association as we see this as a very important support group for our College. Meetings are open to and attended by interested parents/carers, friends of the College, teachers and administrative staff as well as myself or one of the Deputy Principals.

Everyone is welcome to come and meet other members, to learn more about our wonderful College as well as participate and share in general discussion often relating to significant issues about school events.

The meetings will be held once a term and all are most welcome to attend. The first meeting will be held on **Wednesday 11 March at 7:00pm** in the Siena building board

room. We would like interested parents to please e-mail the College at principal@crccs.catholic.edu.au

The remaining dates for the 2020 Parents and Friends Association meetings are listed below:

- Wednesday 11 March
- Wednesay 29 April
- Wednesday 3 June
- Wednesday 29 July
- Wednesday 2 Septemeber
- Wednesday 14 October
- Wednesday 18 November

Mr Jamie Madigan Principal

## Mission and Faith Leader

In the Catholic Church, each of the 12 months of the year has a devotional theme. February is the month devoted to The Holy Family, and it is an ideal focus as we begin a new scholastic year and welcome our returning and new families to our College.

The Holy Family exemplifies the virtues which we should aspire to. It is in the family where we find God, and learn how to connect with God and with others. The family is where love is freely given without selfish motivations. It is where we learn to love, to pray and to practice charity to others. St John Paul the Great said, "The family, more than any other human reality, is the place in which the person is loved for themself and in which they learn to live the sincere gift of self" (Nov. 27, 2002)

We look forward to working in partnership with families throughout the year nurturing our students across the religious, spiritual, physical, cognitive, emotional and social aspects of their development.

## **Opening College Mass**

On Friday 7 February the College celebrated our Opening Mass. Fr Gerard Keith, Parish Priest of Resurrection Parish presided over the Mass. The readings reminded us of the need to orient ourselves towards 'higher' things , that of God, instead of worrying about earthly things. It is until we 'surrender' ourselves to God that we can be truly fulfilled.

I would like to thank Mr Jamie Madigan, Ms Lucy Swan and Mr Andrew MacAlindon for their support in the faith life of the College as well as Mr Richard Brodrick who also oversaw the operations and set up of the College Hall. I would also like to express my gratitude to the students and staff who participated in the Mass so respectfully and reverently. Thank you also to our Mission and Faith team and to all of the staff and students involved in the Mass.

## Friday 8:00 am Mass – St Catherine of Siena Parish Church

Students, parents and their families are invited to attend 8am morning Mass.

## Friday's during the term: 8:00am – 8:25am, St Catherine of Siena Parish, Caroline Springs.

The Eucharist allows us the opportunity to receive so many graces from God. Strength, forgiveness and hope are some of these graces we receive. However, the most important is growing in a deeper love for Christ from receiving him in the Eucharist. It is a wonderful opportunity to spend some time in silence and prayer and move our focus away from ourselves and on things we may need to work on to become more Christ like. I highly encourage you to attend.

#### Rise Melbourne 2020 Event – Home Awaits

A host of youth groups, schools and communities around Melbourne are hosting a one-day event for young people aged from Year 7- 10 to discover and deepen in Christ and to celebrate their faith.

Rise 2020 will have a festival-like atmosphere and will include opportunities for young people to experience the arts, live music, prayer, social time, and workshops based on a variety of topics.

It is our hope to take students to this wonderful event. Students are able to register via the link on SEQTA notices.

DATE: SATURDAY 21 MARCH 2020, 9:00am -

6:00pm

LOCATION: Emmaus College, 503 Springvale Rd,

Vermont South (transport from CRC Caroline

Springs to and from the venue will be

organized)

COST: Free

https://www.risemelbourne.com/

## Ignite Youth Conference, Brisbane

This is a wonderful opportunity for our Year 9 and 10 students to attend Ignite Youth Conference Brisbane. Ignite Conference draws out communities, parishes, schools, priests and religious from around the country and the world, sending them out with a new passion for authentic faith in Jesus. For four days students will experience enriching formation, encouraging fellowship and powerful worship.

http://www.youtube.com/watch?v=KlvL9-1IL-I

When: Wednesday 23 - Sunday 27 September

(during school holidays)

Where: Mueller College, Rothwell, Brisbane

Cost: \$1200-\$1500 (based on 10-15 students

attending)

Inclusions: Airfares, accommodation, meals and

registration

Students can register their interest via SEQTA

Mr Paul Sammut Mission and Faith Leader

## **Deputy Prinicpal Learning and Teaching**

Welcome to a new school year; we hope that you have had an enjoyable summer. May I take this opportunity to introduce myself to our new families. My name is Lucy Swan and I am the Deputy Principal, Learning and Teaching. I look forward to working with you this year, helping your child settle into our school, guiding students through a successful year and ensuring that they achieve the best possible results.

Catholic Regional College Caroline Springs prides itself on setting high expectations for all. This term will present your child with many challenges as they adapt to having new journeys, new teachers, new subjects, more homework and new friends to make. We have an excellent team of teachers at the College to help your child settle into the new year.

Your child will be receiving regular homework throughout the term. For our new parents and carers detailed information regarding our Homework Policy is available on our learning management system (SEQTA engage) and can also be accessed via this link.

I would also like to take this opportunity to introduce/remind you of our Code of Academic Integrity (which can be accessed via this link and located on our SEQTA engage).

Please take the time to familiarise yourselves with this information. Catholic Regional College Caroline Springs continues to offer a wide variety of extra-curricular clubs and activities to support your child's all-round development as well as academic excellence. We are fortunate to have so many staff members who give freely of their time for the betterment of the students. I would like you to join us by encouraging your child to participate as fully as possible and take advantage of the opportunities available to them. Information can be found on SEQTA engage.

Please read below for further information regarding our Assessment Re-sit Policy and Year 10 Work Experience Program.

Thank you in advance for your continued support.

# Lucy Swan Deputy Principal Learning and Teaching

### 2020 Assessment Re-Sit Policy

With the introduction of VCE Units 1&2 subjects, Catholic Regional College Caroline Springs is required to have a designated time allocated for the re-sitting of School Assessed Coursework (SAC). This allocated time for re-sitting assessment tasks has been made available to all students in Years 7 to 10 across the College to ensure a consistent approach regarding students who are absent on days that Assessment Tasks are completed.

A 100-minute Assessment Re-Sit period takes place each Thursday from 3:20pm - 5:00pm in the College Cafeteria. This Assessment Re-Sit period is supervised to allow for students who have missed in-class assessment tasks to complete these, without the need to be absent for additional class time. Students attending the Assessment Re-Sit are required to be

present until 4:20pm for Assessment Tasks of 60 minutes duration or less, or until 5:00pm, for Assessment Tasks longer than 60 minutes. All parents/carers have been sent a Care Monkey Permission Form for their child to be able to attend the after-school Assessment Re-Sit.

If your child is required to attend an Assessment Re-Sit, you will be notified of this through SEQTA, by no later than 3:30pm the Tuesday prior to the scheduled Thursday Assessment Re-Sit.

If a student is absent from an Assessment Re-Sit, the student will receive a score of 0% for the Assessment Task.

A copy of the Assessment Re-Sit Policy 2020 is available on SEQTA Engage and via this link.

If you have any questions about this process, please do not hesitate to contact me.

# Brendan Jackson Learning and Teaching Leader Curriculum Innovation

## 2020 Year 10 Work Experience Program

In 2020 the Year 10s will complete Work Experience during the final week of Term Two from the **22 June** until the **26 June**.

Work experience is the short-term placement of secondary school students with employers to provide insights into the industry and the workplace in which they are assigned.

This experience provides students with the opportunity to:

- develop employability skills
- explore possible career options
- understand employer expectations
- increase their self-understanding, independence and self-confidence.

Work Experience is a compulsory school requirement for all Year 10 students at Catholic Regional College Caroline Springs. Students who are attending the STEM with NASA International Experience are exempt from work experience, however if your child would like to undertake this opportunity, they are welcome to do so during the Term Three school holidays.

If you are having difficulty in finding a placement, the following websites may assist:

http://www.workexperiencedirectory.com.au/

http://www.youthcentral.vic.gov.au/jobs-careers/volunteerin g-work-experience/work-experience

Please contact myself if you have any further questions or concerns.

## Adam Ray Learning and Teaching Leader Student Pathways

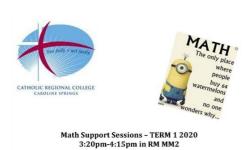
## 2020 Mathematics

Welcome back to a new scholastic year. During their first week at school all students have discussed with their Maths teacher the *Student Expectation Letter* which together with a copy of the *Information Letter* for Parents/carers will be directly messaged to the families. These letters provide parents/carers

information about their child's mathematics learning at the College. We encourage you to read them and direct any questions you may have to your child's Mathematics teacher.

A reminder that students wishing to purchase the hardcopy *Essentials Mathematics Victoria 2nd* Edition textbook, are to return the *Order Form* together with the exact money in an envelope to the school Reception by **Friday 21 February.** Order forms can be obtained from your child's Maths teacher.

We would also like to encourage students to take advantage of the Math Support Sessions which are scheduled after school on most Mondays and Wednesdays as shown on the attached timetable.



Week	Day	<u>Date</u>	<u>Teacher</u>
1	Monday	3 <sup>rd</sup> February	Ms. Marcia Desira
1	Wednesday	5 <sup>th</sup> February	Ms. Clara Cremona Millo
2	Monday	10th February	N/A
2	Wednesday	12th February	Ms. Renuka Dhillon
3	Monday	17th February	Mr. Dino Conversano
3	Wednesday	19th February	Ms. Helen Beynon
4	Monday	24th February	N/A
4	Wednesday	26th February	Mr. John Edwards
5	Monday	2 <sup>nd</sup> March	N/A
5	Wednesday	4th March	Ms. Trudy Binks
6	Monday	9th March	N/A
6	Wednesday	11 <sup>th</sup> March	Mr. Colin Gomes
7	Monday	16th March	Ms. Tuyet Duong
7	Wednesday	18th March	Ms. Thao Nguyen
8	Monday	23rd March	Ms. Lauren Turra
8	Wednesday	25th March	N/A

Term 1 2020 Maths Support Session Timetable

## Ms Cremona Millo Learning Area Leader, Mathematics

## **Deputy Prinicpal Wellbeing**

Welcome back to a new year and a fresh start. I hope that families were able to spend important time together that was holy, joyful, peaceful and restorative. Many students will have presented to us on day 1 with a positive demeanour, but were actually masking a holiday that wasn't so great. Perhaps they experienced family conflict, grief, upheaval, loneliness or sickness. If this is the case for your child, please let us know so that we can put support in place through our Wellbeing Leadership Team, which includes the Counselling team. It is also important for parents and carers to note that students are encouraged to make use of the College Self-referral system through SEQTA. This is outlined below:

https://parent.crccs.vic.edu.au/

To new students and parents, particularly the 260 Year 7s, we extend a very warm welcome. We are very glad that you have become part of the Catholic Regional College Caroline Springs community and story. We trust that the next four years will be full of positive experiences and wonderful learnings within a nurturing environment. Again, I would urge parents to contact the homeroom teacher if your child's transition this year hasn't

been successful so that we can address any issues as soon as possible.

It was fantastic to see so many parents at the Year 7 Welcome Mass and the Opening of the School Year assembly. At CRC Caroline Springs we actively encourage parents and grandparents to join with us in community celebrations. Our next assembly is an Ash Wednesday liturgy on Wednesday 26 February, and the House swimming sports are coming up on Tuesday 3 March. You are most welcome to attend.

As we have many new families in our community, I would also like to give a few reminders.

## Drop-off zone

In 2019 a 2-minute drop-off zone replaced the car parks on College St outside the front gate. It was received very enthusiastically by parents and after some getting used to, became very useful for easing the morning and afternoon congestion.

Hindrances to the smoothe operation of the drop-off zone are when parents:

- Stop in the first vacant spot they see and fail to move as far forward to an empty spot
- Park and 'pop into' the office for a few minutes
- Park at the front gate to watch their child enter
- Park and wait for their child after school at the end of the day
- Do u-turns in and out of the zone

Please respect the correct protocols of the 2-minute drop-off zone and it will continue to be an effective way of moving through the school zone. Council parking inspectors regularly monitor the area and significant fines have been issued to parents who do not comply. Please, help each other to avoid that situation this year.

#### **Entering the College grounds**

I would also like to remind parents that you may not enter the College grounds with your car for any pick-up or drop-off reason unless pre-arranged with the College. There are clear signs at the carpark entrance gates that request you not to enter. All students should enter and exit the school via the main entrance.

#### **Uniform**

At CRC Caroline Springs we prioritise the correct wearing of the College uniform at all times from leaving home to returning home. Please familiarise yourself with the College Uniform Policy and Dress Code via the link below. Students are regularly reminded at school of the uniform requirements, however, it is incumbent on parents to know the policy as well. In particular, please familiarise yourself with rules regarding:

- Footwear
- Makeup
- Jewellery

#### New uniform items

Some new items have been added to the uniform in 2020 that are compulsory for Year 7s. These will be compulsory for all students in 2021, however, all families, new and existing, are encouraged to purchase the new items now. These include:

- Dress and formal College socks (identified with coloured bands)
- Sports socks (identified with coloured bands)
- Rugby top (very warm)
- Tracksuit top (two-layers)
- Tracksuit pants (warmer material and elastic-cuffed)
- Girls-cut sports shorts (much more comfortable and no need to roll up)

Mr Richard Brodrick
Deputy Principal Wellbeing

# College Community Health Announcement

I write to remind you that a student in our College community has been undergoing medical treatment for cancer in 2019 and is returning to school over a period of time this year.

As a College community we need to be mindful of health concerns that may impact this student's compromised immune system. Members of our College community, including classmates, friends and family members, will be in regular contact with the student. It is vital we are monitoring any infectious diseases in the College i.e. influenza, measles or chickenpox, as these can have significant impacts on their immune system.

I seek your cooperation in preventing this situation. If your son/daughter has or may have an infectious disease, I request that you seek medical advice and do not send them to school during this period. Please notify the homeroom teacher at your earliest convenience should you suspect your child is ill.

In addition to this student, we have other students with chronic health concerns in our College community and so we encourage all students to be vigilant with their personal hygiene.

Hand sanitizer stations have been placed in all practical classrooms and we encourage students to use them before and after class.

It is particularly important that students do not congregate or consume food or drinks in bathrooms.

Thank you for your cooperation.

Ms Kiera McNally Head of Student Wellbeing

## 2022 Enrolment for Year 7

Enrolment applications for 2022 Year 7 are now open. You can download the application form from our website. Applications close Friday 21 August 2020.

Parents who have children attending the College and have siblings in Year 5 will still need to complete an enrolment form.

## Year 7 House Building Day

House building day was an unforgettable experience that allowed us to create amazing memories that will last a lifetime! It was an event that helped us bond with those in the same House as us, as well as work together with them to win the minigames. It was an intense competition that required a lot of cheering and quick thinking but at the end of the day, it was worth it! House Building Day let us demonstrate the House Spirit by continuously cheering for our team mates and encouraging them. We also learned our own House history and the qualities our House holds important. All Houses did an amazing job but, in the end, one House won by only 9 points. It was my House, Franklin (which is definitely the best House in my opinion)! Despite Franklin winning, I think everyone made a really good effort to win!

## Alexandra N 7 Murphy Wandin





7 House Building Day

## **Health and Physical Education**

The Health and Physical Education team extend a warm welcome back to all students and families within our College, and a very special welcome to new students and families. We are very excited to be commencing a new year, getting to know our students and working together as we implement our Health and Physical Education program.

As you may be aware, students are required to wear their Physical Education uniform on the days they have Physical Education classes, Premier League, or when participating in sports training. Your support is greatly appreciated with wearing of the correct PE uniform and runners on these days, so please familiarize yourself with when these days occur. To clarify any questions relating to the correct footwear, please refer to the details below for reference. A water bottle is also recommended, along with the compulsory wearing of the College hat. Sunscreen is available at school; however, students are encouraged to apply sunscreen every morning before school as part of their normal routine and commitment to being SunSmart.

We hope the teaching and learning experiences we establish here at the College relating to Health and Physical Education are continued at home, and look forward to your support in this area. With many of our lifestyle diseases preventable through positive lifestyle behaviours, we encourage you all to make healthy choices, beginning with:

- 1. Eating a balanced and nutritious diet
- 2. Being SunSmart
- 3. Maintaining healthy weight
- 4. Limiting alcohol consumption
- 5. Not smoking cigarettes
- 6. Exercise

Helen Beynon Learning Area Leader Health and Physical Education











## **Health and Physical Education** Appropriate Footwear



Health and Physical Education Appropriate Footwear

## **Instrumental Music Lessons at CRCCS**

Catholic Regional College Caroline Springs offers instrumental music lesson in the following styles:

- Piano
- Voice (Singing)
- Drums
- Bass
- Guitar

These lessons are held within school hours and rotate on a weekly timetable so students do not miss the same class.

Lessons are taught by qualified music teachers who have a passion for their instruments and singing.

Students will have the opportunity to showcase what they learn in a concert held for parents of students enrolled in the program.

Enrolment forms are available from Reception and lessons start within the next week.

further For any information please contact: kfranzone@crccs.vic.edu.au

## **Annie Auditions**

The 2020 College Musical is ANNIE

Students have an opportunity to audition for this in Term 1.

The following information is key:

ANNIE auditions start soon, but what do you need to do?

- Make sure you are signed up to a Choir or Ensemble. (College Choir is on Tuesday, Mass Choir is on Thursday, Junior Band Thursday)
- Signup on the sheet in Hogan corridor
- Look out for any notices that instruct you to pick up audition packs etc!

#### Dates:

- Dance audition: Monday 2 March 3:00pm 5:00pm (you MUST attend this to do the other auditions - a roll will be taken)
- Acting/singing auditions: Wednesday 4 March and Thursday 5 March 3:30pm- 5:00pm (you sign up for a 10 minute audition only, on the day that suits you best)

Sign up sheets are placed in the Hogan building.

For any further information please contact: kfranzone@crccs.vic.edu.au

## **Finance Department**

## School Fees

Payment plans for school fees are still available. Please download a direct debit form and return it to Reception at your earliest convenience.

## **Camps Sports Excursions Fund CSEF**

Applications are now open and will close on 26 June 2020

## Who can Apply

To be eligible for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
- on the first day of Term two
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.
- \* A special consideration eligibility category also exists. For more information, see the link below.

http://www.education.vic.gov.au/about/programs/Pages/cse f.aspx

## Year 9 & 10 Macbook Program

Year 9 & 10 Macbook Program Payment of \$490.00 is now overdue, if you have not paid for your child's 2020 Macbook Program please contact the College Finance department to arrange payment as soon as possible.

## Year 7 Camp

Year 7 Camp invoices were sent home with students on Tuesday 11 February.

Please arrange full payment of \$370 by Tuesday 10 March.

Please also ensure your child's CareMonkey permission form is completed by **Wednesday 19 February.** 

## Camp dates

Monday 16 March – Wednesday 18 March	Wednesday 18 March – Friday 20 March	
7 Bunjil	7 Barak	
7 Coranderrk	7 Marin Kurrang	
7 Kororoit	7 Murphy Wandin	
7 Kulin	7 Wonga	
7 Lingiari		

Camp is compulsory for all students. If you have any questions or concerns please contact the Year 7 Level Leader - Ms Azzopardi or Ms Lafferrairie or Deputy Principal Wellbeing, Mr Brodrick.

## 2021 Year 7 Macbook Program

Macbook Program direct debits have commenced for Grade 6 students that have been accepted into Catholic Regional College Caroline Springs for 2021.

If you are having any problems with your direct debit or would still like to set up a payment plan please contact our Finance department.

The 2021 Macbook Program payment of \$1977 is due in full on **29 November 2020.** 

## Library

#### Open hours

#### The library is open:

From 8:00 until 4:15 Monday - Thursday From 8:00 until 3:45 on Fridays

Please note that there is an expectation that students will be productively occupied when using the library before or after school.

#### Loans

Students may borrow up to three books at any time for a loan period of three weeks. Books may be renewed if so desired.

#### Overdue Books

Students are asked to be considerate of others and return items as soon as they are finished with them. If students have overdue books, they should be returned or renewed before any new items are borrowed. Students will receive regular reminders when their books are overdue via a direct message on Seqta. At the end of each semester, parents will be notified of outstanding books.

## Lost/Damaged Books

Students should speak to a library staff member if they have damaged a book or if they think it is lost. Each incident will be assessed individually, but generally, payment will be requested for books that are lost or damaged, so that replacement copies may be purchased.

## Photocopier/Printer

Students are credited with \$5 at the start of every term towards their photocopying or printing requirements. Credit amounts may be topped up if necessary by paying at Reception.

#### Lunchtimes

It has been heartening to see so many students in the library at lunchtimes, participating in various activities, such as:

- · Reading books or magazines
- Homework
- Computer work
- Board games
- Photocopying or printing
- Borrowing or returning books

## Year 7 Students – First day in Library





## **College Uniform**

## **Academy Uniform Deer Park**

10/85 Mt Derrimut Road DEER PARK VIC 3023

Phone: 8385 9111

Monday to Friday 9:00am - 5:00pm Saturday 9:00am - 12:00pm

To order uniform online

https://www.academyuniforms.com.au/login.php

**Username:** CRC Caroline Springs

Password: caroline springs