



# CODE OF ACADEMIC INTEGRITY

Document Author	Learning & Teaching Team
Document Owner	Learning & Teaching Team
Approver	Principal
Approved	2024
Date for Review	2025



## Rationale

As members of the academic community at Catholic Regional College Caroline Springs, we value academic integrity in all aspects of our work. Respect for one's own academic work as well as respect for others' work, is a vital part of integrity. For such reasons, we acknowledge others' contributions and efforts in our work.

Catholic Regional College Caroline Springs values academic integrity and therefore has a zero tolerance of plagiarism or cheating. We take these breaches of academic integrity seriously and are committed to making sure all students understand and acknowledge the importance of maintaining academic integrity at all times.

## Scripture

2 Corinthians 7:2

Make room for us in your hearts; we wronged no one, we corrupted no one, we took advantage of no one.

## Definitions

### Plagiarism

Plagiarism is the act of representing as one's own original work the creative works of another, without appropriate acknowledgment of the author or source.

### Artificial Intelligence

The inappropriate use of Artificial Intelligence (AI) is considered a form of plagiarism and constitutes a breach of the academic integrity policy. Inappropriate uses of AI include:

- Submitting work when an individual has used AI tools or services to generate, paraphrase, or summarise text that is not their original work.
- Using AI tools or services to answer questions or complete whole/part sections of assessment tasks.
- Using AI tools or services to manipulate, fabricate, or falsify data, evidence, or results that are part of your academic work.

### Collusion

Collusion is the presentation by a student of an assessment piece, as his or her own which is in fact the result in whole or in part of unauthorised collaboration with another person or persons. Collusion involves the cooperation of two or more students in plagiarism or other forms of academic misconduct.

*PLAGIARISM, INAPPROPRIATE USE OF AI AND COLLUSION CONSTITUTE CHEATING.*



## Breaches

When a breach of academic integrity is identified students will receive a resubmission date for their work. As a result of the breach in academic integrity the student will receive a 'zero' for the task. Parents/carers will receive a notification via SEQTA regarding the nature of the breach. The Overall Result on the Semester Report will therefore be impacted. Subject teacher will notify on SEQTA the Homeroom Teacher, relevant Year Level Leader and relevant Learning Area Leader.

To avoid any breaches in academic integrity students should:

- do their research and course work honestly
- not engage in plagiarism and cheating
- respect their peers and teachers in academic work
- acknowledge all assistance in all academic work
- reference all work used from other sources
- treat team members respectfully and appropriately in sharing work tasks, information, and responsibilities
- meet all deadlines and due dates for all tasks
- avoid any disruption of research, teaching and learning

## Extra Support

The student handbook and library portal page contain a guide for students on how to reference (Harvard referencing system), which they are to use where it is required.

Repeated breaches will be dealt with in a case-by-case manner by the relevant Year Level Leader.