





# CATHOLIC REGIONAL COLLEGE CAROLINE SPRINGS

## Account Details

Note: This will be the account that your bond of \$1000 will be refunded into.

<b>Account Name:</b>			
<b>Bank/ Insinuation:</b>			
<b>BSB:</b>		<b>Account Number:</b>	

## Theatre Charges

Schedule of fees (ex. GST)

Description	Monday - Sunday
Rehearsal	\$250/hr
Performance	\$450/hr
Bump In & Bump Out	\$250/hr
Bond required to secure booking (refundable)	\$1000

## Requirements

Extra Costs

Description	Monday - Sunday
Usher	\$35/hr
Trestle Table/s (only 10 available for hire)	\$5/per table
Chair/s (only 100 available for hire)	\$1/per chair
Hall Hire	\$500/per day
Cafeteria	\$500/per day

Description	Yes/No	Qty
Usher		
Trestle Table/s (only 10 available for hire)		/10
Chair/s (only 100 available for hire)		/100
Hall Hire		Days
Cafeteria		Days





## Moving Lights Production Staff

Your details will be passed on to our nominated technicians once relevant payments and documentation has been received to secure your date. You will be required to liaise with the technician directly for all your sound and lighting requirements for your event. You will be invoiced accordingly after your event with any extras you may incur. This invoiced amount is payable directly to them.

*Note: All MLP staff have a minimum 4 hour call out fee. Standard hire includes the use of the house audio system and 1 Technician. All extra equipment must be tested and tagged.*

## Additional Information

Please list below any additional information/ requests and we will meet these to the best of our ability.

## Agreement

I/We understand that the information provides above is true and correct and understand that my requests above are only requests and that I will be notified once all times and requests have been confirmed.

**Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:**            /        /