Dear Parent/Carer,

Catholic Regional College Caroline Springs uses a Learning Management System called SEQTA. We are now ready for new parents/carers to log in to the parent portal area of SEQTA, called 'SEQTA Engage'.

Please use the following link to access SEQTA Engage from any browser:

https://parent.crccs.vic.edu.au .

The link can also be found on the College website under the 'Portals' tab.

SEQTA Engage keeps parents involved in their child's education, allowing them to understand what is happening at school. The portal allows parents to access information whenever they want, on any device they are using.

What tabs can parents/carers access via SEQTA Engage?

- Welcome   an introductory landing page.

- Assessments –   your child's assessments for each subject.

- Courses –   course outlines for the subjects your child is enrolled in.

- Dashboard –   view your child's homework, timetable, pastoral care details and. unresolved absences.

- Direqt Messages –   similar to an email account, this is one of the College's main communication tools. Access inbox, sent items, starred and trash folders here.

- Notices –   view various announcements at specific year levels from College Staff.

- Portals –   access the parent, library and faith and mission portals.

- Reports –   access your child's interim and semester reports.

- Settings –   change your password and colour interface here.

- Timetable –   view your child's timetable.

To create your SEQTA login account for the first time, you will need to reset your password (by selecting 'Forgot your password?'). Please watch this video demonstrating how to initiate a password reset. Following this letter, you will receive an email from SEQTA to initiate your password reset, along with your username.

You can download and install the SEQTA Engage Mobile App from the Apple and Google Play stores. Please watch this video demonstrating how to access and set up the app. Furthermore, a

video presentation demonstrating the above features of SEQTA Engage is available here via the SEQTA Engage Parent Portal.

Additionally, you can access key dates via the College Calendar at https://www.crccs.vic.edu.au/our-college/events . Alternatively, navigate to the College website, click the person icon in the top righthand corner and select the 'College Calendar' tile.

Should you have any problems with accessing SEQTA Engage please do not hesitate to contact the College by emailing enquiries@crccs.vic.edu.au or phoning 9217 8000.

Kind regards,

Elise Nowak

Learning and Teaching Leader Data Analysis